LIBRARY COMMISSION FINANCE COMMITTEE AGENDA
REGULAR MEETING
Monday, April 20, 2020 at 3:00 PM

Commissioners Randall Neff (Chair), Barbara Mackenzie (Vice Chair), Reece Foxen, Thomas Haeuser, Andy Elkind, Deborah Doyle (alternate)
Staff: Ann Hammond, Jodi Frost, Dave Tichava
Protocol: Held Via Audio-Conference (Computer or Telephone)

Sonoma County Library Public Meeting Protocol in Response to Coronavirus COVID-19

To comply with the Sonoma County Health Officer’s Extended COVID-19 Order to Shelter in Place issued on March 31, 2020 (No. C19-05), and pursuant to California Governor Newsom’s Executive Order N-29-20 issued on March 17, 2020, this Regular Meeting of the Finance Committee shall be held only via tele-conference; no physical location of the meeting will be open to the public.

All members of the public who wish to observe and participate in this Regular Meeting can do so using the audio-computer conferencing link: https://zoom.us/j/543286621 or by teleconference by dialing 1-669-900-6833 and following the prompts (meeting ID # 543286621). You will be prompted when it is time for public comment, at which time those who are interested in making a public comment will be given the opportunity. Please be advised that space is limited, and is available on a first-come, first-serve basis.

In addition, members of the public are also provided with the opportunity to submit public comments in writing via email prior to the start of the Regular Meeting, which will be read into the record during the Regular Meeting. Such email comments must identify the Agenda Item Number in the subject line of the email, be limited to 250 words or less, and be sent at least 20 minutes prior to the start of the meeting to the following email address: commissioncomments@sonomalibrary.org

1. CALL TO ORDER

2. ANNOUNCEMENTS

3. PUBLIC APPEARANCES
   Members of the public who wish to address the Commission regarding items not on the agenda should request recognition at this time.
   See guidelines for public appearances at the bottom of the agenda.

4. CONSENT CALENDAR
   These matters include routine financial and administrative actions that may be approved by a consensus. Any Commission member or member of the public may request that an item be removed from the Calendar and have it placed with the action items.

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5. ACTION ITEMS BY MOTION

6. DISCUSSION ITEMS

6.1 Monthly financial report  Frost
6.2 Discussion of FY20-21 budget progress  Frost/Hammond
6.3 Discussion of adjustments to FY19-20 spending, priorities
6.4 Update on the annual audit  Frost
6.5 Items to include for next Finance Committee meeting

7. DATE AND TIME OF NEXT MEETING

Date:  Monday, May 18, 2020
Time:  3:00 PM
Location:  TBD

8. ADJOURNMENT

By acclamation.

GENERAL INFORMATION

AGENDA SUPPORT MATERIALS: Agenda support materials are available on the Library's website at: http://sonomalibrary.org/

DISABLED ACCOMMODATION: If you have a disability which requires an accommodation or an alternative format, please contact the Library at jklickman@sonomalibrary.org as soon as possible to make arrangements for accommodation. For further information regarding disability accommodations provided by the Library and related matters, see the Library’s website at https://sonomalibrary.org/accessibility.

GUIDELINES FOR PUBLIC APPEARANCES:

Members of the public are welcome to address the Commission committee via a public appearance on an agenda item at the time it is called and prior to its conclusion. Please await the Chair’s invitation for public comment if you wish to appear on an agenda item.

Members of the public wishing to address the Commission committee on items not on the agenda may do so only during the Public Appearances portion of the meeting agenda. The Commission does not take action on matters raised during Public Appearances, though you may request a response from the Commission to be provided at a later time.

Members of the public may speak at Commission committee meetings only after receiving recognition by the Chair. Public comments are limited to three minutes apiece, though such limit may be extended at the discretion of the Library Commission.

Meeting information can also be accessed via the internet at http://www.sonomalibrary.org

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