



## **Borrower's Agreement Camera Library at E Street Studios**

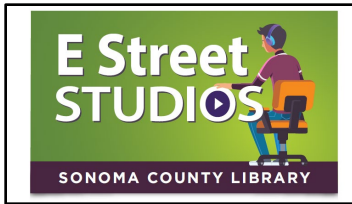
Sonoma County Library provides iPads, DSLR cameras, video camcorders, GoPros, light kits, tripods, and other camera accessories for short-term loan to patrons. Check in/out takes place curbside at the Central Branch.

### **Eligibility**

- Equipment lending services are available to current library cardholders who are 18 years and older in good standing.
- Patrons must complete an online orientation video and quiz in order to borrow equipment.
- Patrons must sign a Borrower's Agreement. A valid SCL card must be presented at time of check out.

### **Borrowing Guidelines**

- Equipment is available on a first-come basis, during scheduled check in/out times.
- Patrons may only check out one kit at a time.
- Patrons may not redistribute equipment to any other person.
- Equipment will be checked by staff to confirm it is in good condition before loaning equipment and when it is returned.
- Patrons are financially liable for all items checked out including damage, loss, and theft. Patrons will be charged for any items not returned on time or returned requiring repair or replacement.
- All fees related to repair and replacement costs will be charged to the library account of the patron who checked out the equipment.
- Borrowers with a block on their accounts are prohibited from checking out equipment until after they pay their fees.
- Patrons must return equipment within 7 days - during the next check in/out period.
- No holds or renewals may be placed on camera equipment and accessories.



## Camera Catalog

A complete list of equipment can be found at: [www.sonomalibrary.org/camera-catalog](http://www.sonomalibrary.org/camera-catalog).  
Kit content lists and user guides can be found inside each kit. Links to user guides can also be found on the web page and on the kit contents list.

### Liability:

Patrons checking out multimedia equipment assume full responsibility for repair and/or replacement costs of items damaged or lost while in his/her possession. If the repair costs for an item total 50% or greater than the total replacement cost for an item, the item will be replaced and the patron will be responsible for the total cost of the item.

Sonoma County Library assumes no liability for misuse of borrowed equipment.

The table below show replacement costs of various items. A complete list of kit contents and replacement costs can be found within each kit or on the web page.

Equipment Type	Loan Period	Replacement Cost
iPad Kit	7 days	\$617
DSLR Kit	7 days	\$1159
Camcorder Kit	7 days	\$2996
GoPro Kit	7 days	\$421
Light Kit	7 days	\$327
Tripod	7 days	\$80-\$259
Miscellaneous Camera Equip.	7 days	\$16-\$475

When equipment is returned to the library, a library staff member will check in the equipment – it may not be immediately. Your library account will reflect these changes. As you may only check out one camera kit at a time, you will only be eligible to check out another camera kit when the previous kit is checked in.

**Reminder:** Sonoma County Library is not responsible for any files left on the equipment, or for loss of, or damage to files during the loan period. All files will be deleted when the equipment is returned to the Library.

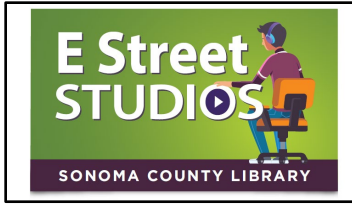
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**Check In/Out:** Mondays 10:00am-4:00pm

**Check out period:** 7 days

All items due back to Central Library the Monday following checkout.

Please do not use the book drop.



## E Street Studio Borrower's Agreement

Please initial each line, and sign below to indicate that you have read, understood, and agree to the procedures of E Street Studios.

- I have received, fully read, understand, and agree to abide by all rules and regulations of this Borrower's Agreement.
- I am responsible for the equipment at all times, until it is returned to the Library.
- I understand that I cannot check out another camera kit until the first kit is checked in, but I may check out additional camera accessories.
- I will not leave equipment unattended or leave it in the care of anyone else.
- I understand that returned kits with an incomplete equipment inventory will not be considered checked in until all pieces are returned in working order.
- I accept responsibility for proper care of the equipment that I am borrowing and understand that I will be held accountable for all replacement or repair costs in the event of loss, damage, or theft. If the repair costs for an item total 50% or greater than the total replacement cost for an item, the item will be replaced and the patron will be responsible for the total cost of the item. I will immediately report any loss or damage of the equipment and/or its accessories to a Library staff member.
- I agree to return equipment to **Central Library** in good condition by the Wednesday following my check out date. I will not return items to the book drop.
- I understand that Sonoma County Library is not responsible for any files left on the equipment, or for loss of, or damage to files during the loan period.
- **All files will be deleted when the equipment is returned to the Library.**

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
How did you hear about E Street Studios?

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date